

## Exclaimer End User License Agreement For On Premise Email Signatures Software

This agreement (the "Agreement") governs the use of the Exclaimer on premise signature software solution and provision of maintenance and technical support services related thereto ("Software Maintenance") made available by Exclaimer Limited, a company registered in England and Wales under company number 04938619 and have its registered at 3rd Floor, 250 Fowler Avenue, Farnborough, Hampshire, GU14 7JP (below referred to as "we", "our" or "us" or "Exclaimer").

BY PURCHASING LICENSES TO USE THE SOFTWARE, BY USING THE SOFTWARE AND/OR BY CLICKING ON THE "I AGREE" BUTTON ON INSTALLATION, YOU CONSENT TO BE LEGALLY BOUND BY THIS AGREEMENT.

FROM THE MOMENT YOU PURCHASE LICENSES OF THE SOFTWARE AND/OR USE THE SOFTWARE, ANY TRIAL AGREEMENT OR OTHER PRIOR AGREEMENT BETWEEN US WILL IMMEDIATELY END AND CEASE TO HAVE EFFECT.

IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU WARRANT AND REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THIS AGREEMENT, IN WHICH CASE THE AGREEMENT "YOU" OR "YOUR" OR THE "CUSTOMER" SHALL REFER TO SUCH ENTITY, IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THIS AGREEMENT, YOU MUST NOT USE THE SOFTWARE.

YOUR ATTENTION IS DRAWN TO **CLAUSE 9** WHICH CONTAINS IMPORTANT LIMITATIONS AND EXCLUSIONS OF LIABILITY.

- 1. LICENSE AND USE OF THE SOFTWARE
- i. Upon payment of the initial license fee, we grant you a perpetual non-exclusive, non-transferable, and, other than as permitted in clause 1(v), non-sub-licensable right for you and your staff to use the applicable edition (Exchange Edition or Outlook Edition) of the Exclaimer Email Signature Software ("the Software") you have licensed, the associated documentation and on-line guides at your business premises and solely for your internal business operations during the term of this Agreement. The Software is licensed to you, not sold, for use on one or more computers ("the System") for network use by the number of users for which the license has been purchased and only upon the terms and subject to the conditions contained herein. The Software may NOT be transferred electronically from one computer to another nor used over a network, except in conditions as described below.
- ii. In this License "Use" shall mean and include utilisation of the Software by copying, transmitting or loading the same into the permanent memory (e.g. hard disk, CD-ROM or other storage device) of the System for the processing of the System instructions or statements contained in the Software; and copying the Software which is in machine-readable form for Use by you on the System for the purposes only of understanding the contents of such machine-readable material. One (1) copy of the Software may be made for back-up and one (1) copy for disaster recovery provided they contain the same copyright information as the original.
- iii. The license fee and fees for Software Maintenance are based on the total user count declared by you at the start and thereafter (for Software Maintenance) the actual user count on the anniversary of the Software Maintenance. For the purposes of this Agreement, "users" means the number of unique email addresses the Software adds signatures to.
- iv. If your user count increases at any time, you must promptly submit an order for additional licenses to cover the excess use of the Software and for Software Maintenance thereon.
- v. You are prohibited from allowing access to the Software to third parties. However, you may choose to offer access to and use of the Software to your affiliates (meaning any entity that directly or indirectly controls, is controlled by, or is under common control with you) and to your contractors and consultants engaged by you in your business ("Permitted Access") provided that where you offer such Permitted Access (a) you shall ensure that all such use and access complies with this Agreement; (b) you shall remain the contracting party with us and you shall be responsible for the payment of all subscription fees; (c) you shall retain full responsibility for all acts and omissions of such persons in relation to such access to and use of the Software and you shall be liable for all acts and omissions of those with Permitted Access as if they were your own acts or omissions.
- vi. You agree that neither you nor your affiliates, contractors and consultants with Permitted Access shall take any action intended to interfere with or disrupt the Software or any other user's use of the Software.
- vii. You agree to notify us immediately upon becoming aware of any unauthorised use or access of the Software.
- viii. You agree on demand to indemnify us from and against all losses, costs, demands, damages, judgments, claims, settlements, interest, fees and expenses (including but not limited to legal fees and other professional fees) arising out of or in connection with a breach by you of or failure by you to fully comply with clause 1vii below.
- ix. You agree that you will:

a)

Not use or access the Software for illegal, immoral or improper purposes;

# exclaimer

- b) Not use or access the Software to create products or services which compete with the Software;
- c) Not include any part of the Software in another program, system, web-site, chat room or any unauthorised place;
- d) except as may be allowed by any applicable law which is incapable of exclusion by agreement between the parties:
  - not attempt to translate, copy, modify, duplicate, create derivative works from, frame, mirror, republish, download, display, transmit, or distribute all or any portion of the Software or underlying software in any form or media or by any means;
  - (ii) not attempt to reverse compile, disassemble, reverse engineer or otherwise reduce to human-perceivable form all or any part of the Software or the underlying software;
- e) except as may be allowed by any applicable law not license, sell, rent, loan, lease, transfer, assign, distribute, display, disclose, or otherwise commercially exploit, or otherwise make the Software available to any third party except those with Permitted Access;
- f) not use the Software in any manner which will or may breach any laws, rules, regulations and/or codes which are legally binding and which are applicable to the use of the Software (and underlying software);
- g) maintain accurate and up-to-date records of the number and location of all copies of the Software and the number of users;
- h) not use the Software in any manner or for a purpose not permitted by applicable export laws, regulations or sanctions; nor export or re-export the Software to any country, region, organisation or individual that is named as a restricted area or person on any applicable export laws, regulations or sanctions; and
- i) within 14 days after the date of termination or discontinuance of this License for whatever reason, to destroy the Software and all upgrades or copies and uninstall all copies on Systems that it has been installed upon.
- 2. SOFTWARE MAINTENANCE
  - i. For so long as you pay the fee for Software Maintenance, we shall provide the Software Maintenance to you in accordance with the terms of this Agreement and as set out at <u>www.exclaimer.com/support/software-maintenance-agreement</u>
  - Unless otherwise agreed, the initial period for the Software Maintenance is twelve (12) months ("Initial Period"). Following the expiry of the Initial Period you may renew Software Maintenance for durations of 12 months each (or such longer period as agreed by both parties) (each a "Renewal Period").
  - iii. By subscribing to Software Maintenance, you agree to pay the fees plus any applicable taxes and duties, if any, whether direct to us if you are purchasing from us or to your Exclaimer authorised reseller if you choose to buy through them.
  - 111. Unless otherwise agreed in writing by us our fees are payable in advance. You shall pay each invoice submitted to you by us in full and cleared funds within fourteen (14) days of the date of the relevant invoice (the "Due Date"). You are responsible for paying any taxes (including without limitation any sales, use or withholding taxes now or hereafter enacted), and any duties, levies, excises or tariffs (together "duties"), that are applicable. All payments hereunder shall be made without deduction for taxes or duties of any kind or nature.
  - iv. If you fail to pay any amount due from you under this Agreement on or before the Due Date for such amount, you shall pay interest on the overdue amount at the rate of four per cent (4%) per annum above the Bank of England's base rate from time to time. Such interest shall accrue on a daily basis from the Due Date until actual payment of the overdue amount, whether before or after judgment. You shall pay the interest together with the overdue amount.
- 3. TERM AND TERMINATION
  - i. Your license to the Software is perpetual. Software Maintenance is included for 12 months with your initial purchase of the license of the Software and thereafter you may choose to renew Software Maintenance on a 12 monthly basis (or longer if agreed with us). This Agreement will remain in force for the duration of your use of the Software.
  - ii. You may terminate your use of the Software at any time but any Software Maintenance already purchased will continue to the end of its then current term no refund will be made if you choose to terminate your use of the Software part way through the term of Software Maintenance.
  - v. Without affecting any other right or remedy available to us, we may terminate this Agreement and your license with immediate effect by giving written notice to you if you fail to pay any amount due under this Agreement on the Due Date for payment and remain in default not less than 14 days after being notified in writing to make such payment or you have failed to pay your Exclaimer authorised reseller within 14 days after they have notified you in writing to make such payment.



- vi. On termination of this Agreement:
  - a) all licences granted under this Agreement shall immediately terminate and you shall immediately cease all use of the Software and shall procure that all those with Permitted Access cease the use of the Software; and
  - b) you shall immediately pay all sums due and / or invoiced by us in respect of any undisputed fees outstanding under this Agreement; and
  - c) we may raise a further invoice which shall be payable immediately in respect of fees payable pursuant to this Agreement in respect of which we have not previously raised an invoice (for example for excess users).
- vii. Termination of this Agreement shall not affect any rights, remedies, obligations or liabilities of the parties that have accrued up to the date of termination or expiry.
- viii. Any provision of this Agreement that expressly or by implication is intended to come into or continue in force on or after termination or expiry of this Agreement shall remain in full force and effect.
- 5. INTELLECTUAL PROPERTY RIGHTS
  - i. You acknowledge that we (or where applicable our licensor) own all rights, title and interest in and to all intellectual property rights in the Software, the associated documentation and on-line guides. This Agreement does not grant you any rights to the same other than the rights expressly set out in this Agreement.
  - ii. You agree not to remove any copyright or proprietary notices used in connection with the Software. Certain marks, words and logos displayed as part of the Software, which may or may not be designated by a "TM" "®" "SM" or other similar designation, constitute trademarks, trade names, or service marks belonging to us or our suppliers. You are not authorized to use any such marks. Ownership of all such marks and the goodwill associated with them remains with us or our suppliers.
  - iii. If any third party brings any claim or action or otherwise alleges that the use of the Software (or any part thereof) infringes any intellectual property rights of that third party (a "Claim") or you become aware of any intention by a third party to make a Claim then you shall immediately:
    - a) give us written notice of the Claim, specifying in reasonable, clear, full and accurate detail the nature of the Claim;
    - b) not make any admission of liability, agreement or compromise in relation to the Claim without our prior written consent (which we may in our sole and absolute discretion withhold);
    - c) give us and our advisors reasonable access to your premises and your officers, representatives, directors, employees, sub-contractors and to any relevant documentations and records which are within your control and allow us and our advisors to take copies for the purposes of assessing the Claim;
    - d) procure that we and our advisors are given access to those with Permitted Access on agreement equivalent to those set out in clause 5(iii)(c) above;
    - e) provide such assistance in managing, negotiating, settling and resolving the Claim as we reasonably request; and
    - f) allow us to have full conduct of the Claim including without limitation its management, negotiation, settlement and resolution.
- 6. CONFIDENTIALITY
  - The parties may not disclose or make available information which is proprietary or confidential and which is marked as "Confidential" or which would be regarded as confidential by a reasonable business person (the "Confidential Information"). Confidential Information shall include (but not be limited to) details of the Software, the associated documentation, on-line guides, and the technology and software used to provide and use the Software.
  - ii. The parties agree not to use the Confidential Information of the other party for any purpose other than the use of or provision of the Software in accordance with this Agreement. The parties agree not to disclose the Confidential Information of the other party to third parties and agree that they will restrict its disclosure to their employees who need to have the Confidential Information in order to carry out their employment duties. We may disclose your Confidential Information to persons of the type detailed in clause 11vii where we exercise our rights thereunder. Where we do this, we will put in place with such persons confidentiality obligations equivalent to those set out in this clause 6.

### 7. DATA PROTECTION

- i. We will process your personal information in accordance with our privacy policy stated at <u>https://www.exclaimer.com/company/privacy-policy</u>
- 8. SERVICE LEVELS AND WARRANTY
  - i. We will use reasonable skill and care in providing Software Maintenance to you. We also undertake to you that the Software will comply in all material respects with the published specification for the same.



- ii. If the Software is defective in any way then to the extent that such defect or unavailability is caused by a breach of this Agreement by us, we will, at our expense, use reasonable endeavours to correct any such defect promptly. Similarly, if you advise us that we have failed to take reasonable skill and care in the provision of Software Maintenance, we will correct any such failure promptly. Such correction is your sole and exclusive remedy for any breach of the undertakings set out in clause 8i.
- iii. Notwithstanding the foregoing, we do not warrant that use of the Software will be uninterrupted or errorfree.
- iv. Save as expressly provided for in this Agreement, the Software is provided "as is" and all warranties or conditions of any kind including, but not limited to, the implied warranties or conditions of satisfactory quality, fitness for a particular purpose and sections 3, 4 and 5 of the Supply of Goods and Services Act 1982 are excluded.
- v. We provide no assurance or guarantee that the Software will provide a solution to your specific needs. The Software is not bespoke or tailored to you and we do not warrant that the Software will meet your requirements. We offer no refund where you purchase the Software and then decide that it is not suitable for your requirements or is not required for any reason. We offer a trial service which allows you to evaluate the Software we recommend you use this prior to purchasing the licenses of the Software.

### 9. OUR LIABILITY

i.

- Nothing in this Agreement shall limit or exclude our liability for:
  - a) death or personal injury caused by negligence;
  - b) fraud or fraudulent misrepresentation; or
  - c) breach of the Agreement implied by section 2 of the Supply of Goods and Services Act 1982 (title and quiet possession); or
  - d) any other liability which cannot be limited or excluded by applicable law.
- ii. Subject to clause 9 i, we shall not be liable to you, whether in contract, tort (including without limitation negligence), for breach of statutory duty, or otherwise, arising under or in connection with this Agreement for:
  - a) loss of profits;
  - b) loss of sales or business, business opportunity or goodwill;
  - c) loss or corruption of data or information;
  - d) loss of agreements or contracts;
  - e) loss of anticipated savings;
  - f) loss of or damage to goodwill;
  - g) loss of use or corruption of software, data or information; or
  - h) any indirect, special or consequential loss.
- iii. Subject to clauses 9 i and 9 ii, our maximum liability to you per claim or series of connected claims under or in connection with this Agreement, whether in contract, tort (including without limitation negligence), for breach of statutory duty, or otherwise, arising under or in connection with this Agreement shall be limited to the greater of (a) 125% of the fees paid by you to us in the 12 months' period preceding the date of the incident(s) giving rise to the relevant claim and (b) £10,000 (ten thousand pounds).

#### 10. FORCE MAJEURE

i. If a party is prevented, hindered or delayed in or from performing any of its obligations under this Agreement by an event outside of its reasonable control ("Force Majeure Event") ("Affected Party"), the Affected Party shall not be in breach of this Agreement or otherwise liable for any such failure or delay in the performance of such obligations. The time for performance of such obligations shall be extended accordingly.

ii. The Affected Party shall:

a) as soon as reasonably practicable after the start of the Force Majeure Event, notify the other party in writing of the Force Majeure Event, the date on which it started, its likely or potential duration, and the effect of the Force Majeure Event on its ability to perform any of its obligations under this Agreement; and

- b) use reasonable endeavours to mitigate the effect of the Force Majeure Event on the performance of its obligations.
- iii. If the Force Majeure Event prevents, hinders or delays the Affected Party's performance of its obligations for a continuous period of more than 30 days, the party not affected by the Force Majeure Event may terminate this Agreement by giving not less than 14 days' written notice to the Affected Party.
- 11. GENERAL

i.

No failure or delay by either party in enforcing its rights or remedies shall prejudice or restrict any rights or remedies available to it. No waiver of any rights or remedies available to either party or of any breach of any contractual Agreement shall be valid unless in writing signed by the waiving party. A waiver shall not be deemed a waiver of any subsequent breach or default.



- ii. We may amend the terms applicable to Software Maintenance from time to time at our discretion. All revised term will be published on our website at <u>www.exclaimer.com/support/software-maintenance-agreement</u> and shall be effective as against you on the anniversary of your Software Maintenance term if you choose to renew.
- iii. The parties agree to comply with all applicable anti-bribery, corruption and anti-money laundering laws and regulations.
- iv. Save as set out in clause 11ii, no variation of this Agreement shall be effective unless in writing and signed by the parties (or their appointed representatives).
- v. If any provision or part-provision of this Agreement is or becomes invalid, illegal or unenforceable, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part-provision shall be deemed deleted. Any modification to or deletion of a provision or part-provision under this clause shall not affect the validity and enforceability of the rest of this Agreement.
- vi. This Agreement is personal to you and you shall not assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any of your rights and obligations under this Agreement.
- vii. We may at any time assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any or all of our rights under this Agreement. You agree that you shall, on request, provide reasonable assistance to us as required to give effect to this clause 11 vii.
- viii. Unless expressly stated to the contrary in this Agreement all notices given to a party under or in connection with this Agreement shall be in writing and shall be delivered by hand, by pre-paid recorded delivery or by pre-paid tracked airmail at its registered office (if a company) or its principal place of business (in any other case).
- ix. No one other than a party to this Agreement, their successors and permitted assignees, shall have any right to enforce any of the Agreement whether under the Contracts (Rights of Third Parties) Act 1999 or otherwise.
- x. This Agreement contains the whole agreement between you and us in relation to its subject matter and supersede all prior agreements, promises, assurances, warranties, representations, arrangements and understandings between you and us relating to that subject matter.
- xi. Each party agrees that it shall have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this Agreement. Each party agrees that it shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in this Agreement.
- xii. Nothing in this Agreement is intended to, or shall be deemed to, establish any partnership or joint venture between any of the parties, constitute any party the agent of another party, nor authorise any party to make or enter into any commitments for or on behalf of any other party.
- xiii. The parties hereby agree that this Agreement and any dispute or claim (including without limitation noncontractual disputes or claims) arising out of or in connection with this Agreement or their subject matter or formation shall be governed by and construed in accordance with the laws of England. The parties hereby irrevocably submit to the exclusive jurisdiction of the English courts to settle any dispute or claim (including without limitation-contractual disputes or claims) arising out of or in connection with this Agreement or their subject matter or formation.
- xiv. The third party license terms set out in the Schedule hereto shall apply to you in respect of the third party software.



#### SCHEDULE

### THIRD PARTY TERMS

Third party licensors - MIT License:

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